

# APPLICATION FORM

The General Manager,  
Himachal Pradesh Gramin Bank,  
Head Office, Mandi

Date: - .....

Dear Sir,

**REG:-APPLICATION FOR BANK BUILDING/SITE AT.....**

The details of premises which I/we offer to lease out to the Bank are as under:-

SN	Particulars	Information
1.	Name & Address of owner/s (Attach Proof of ownership)*	
2.	Location: i. Name of the building ii. Number and Street iii. Ward/ Area	
3.	Type of building: (Residential/Commercial/Industrial/ Mixed: Attach Proof)	
4.	Size of Plot:	Front ..... Sq. ft, Depth: ..... Sq. ft., Total Area .....Sq.ft.
5.	Signed Rough Map of premises attached	Yes/No
6	Parking facility	Yes/ No
7	Expected Rent	Rs.....Per Month
8	Type of building:	(Load bearing/RCC/framed structure)
9	Year of Construction	
10	Clear floor height from floor to ceiling	
11	Whether plan of construction is approved by the competent authority	Yes/ No
12	Floor	Ground floor/1st Floor/ Basement
13	Rentable Covered area offered to Bank	
14	Are M.S.grills provided to windows?	Yes/ No
15	Running water facility available	Yes/ No
16	Sanitary facilities available ( For Man and women separate)	Yes/ No
17	Electrical supply with separate meter available	Yes/ No
18	Ownership Proof enclosed	Yes/ No
19	Property whether mortgaged	Yes/ No

I/We agree to:

- i) Execute Agreement to Lease and Lease Deed in Bank's Standard Format for 5+5+5 years i.e. 15 years with 15% increase in rent after completion of every term of 5 year.
- ii) Construct and provide all civil works at my/our own cost as per bank's requirements/ Architect report.
- iii) Bear all the taxes and charges related to the premises.
- iv) Bear the 50% cost of execution and registration of Lease Deed.
- v) Bear all expenses related to whitewash/color wash & distempering once in 3 years.
- vi) I will also provide \_\_\_\_\_

*My/Our offer will be valid for next six months from the date of offer.*

Signature of the Applicant

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mobile No.: \_\_\_\_\_